



The Halton Resource Connection



Quality First

May 2010 - May 2011

Supporting Quality Care and Learning for all Children and Youth

Centre-based Model Training Catalogue

Foundational Level I & Progressive Level III

This catalogue provides details about learning opportunities for the child care community and Quality First participants.

Together We Make Quality Happen.

Contact Information

The Halton Resource Connection
Quality First
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Training will begin promptly and doors will close when the session begins. If for any reason you are going to be 10 minutes late or more please reschedule your training date.

Level I

Introduction to Reflective Practice

Reflection is often seen as an abstract concept. This introductory level workshop is designed to provide interactive Reflection experiences. Participants will also learn how individual reflection supports their ongoing professional growth. Participants will learn 3 practical methods for beginning their professional Reflective Practice.

Pre-Requisite: Introduction to Quality First

Who Attends: Supervisor, Centre Mentor(s) and 1 staff per room

Choose ONE of the following training sessions

Date	Location
August 9, 2010 9:30 - 11:30 am	THRC, 410 Bronte St S, Milton, THRC Boardroom
August 9, 2010 4:30 - 6:30 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
August 10, 2010 5:30 - 7:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
September 23, 2010 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy Room
September 23, 2010 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Dakota Room
September 23, 2010 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Scotch Block/Merton Room
September 23, 2010 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glen Lawson/Mansewood Room

Deadline for Registration: Two weeks before session

Level I

Achieving Quality Outcomes through Coaching Partnerships

As a supervisor, you are well aware that one of your most significant and challenging responsibilities is staff development. A fundamental question that confronts and confounds many supervisors is: How do I ensure quality outcomes for children and families through the people on my team?

In this Coaching workshop we will explore how active, deliberate, and compassionate coaching can give you the information and tools you need to create an atmosphere of continuous learning and support for each individual in realizing and working towards their optimum performance.

Pre-Requisite: Introduction to Quality First

Who Attends: Supervisor **and** Centre Mentor(s)

Choose ONE of the following training sessions

Date	Location
March 28, 2011 1:00 - 4:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
March 31, 2011 9:30 am - 12:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
April 5, 2011 2:00 - 5:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
April 13, 2011 1:00 - 4:00 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
April 14, 2011 1:00 - 4:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
April 18, 2011 1:00 - 4:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
April 21, 2011 9:30 am - 12:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
April 26, 2011 9:30 am - 12:30 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom

Level I

Supervisor's Guidebook

As a Supervisor/Executive Director, you are only too familiar with the everyday and often complex challenges to be faced in the human resource aspect of your role. Clear, consistent, and sound guidelines and processes are necessary for the effective operation of an organization. The question for many early childhood organizations is ‘How do I develop a workable and effective human resource structure that fits the philosophy of my organization?’

The “Quality Practices for Supervision in ECE Settings” (commonly referred to as the Supervisor’s Guidebook) is a beginning place for organizations looking to answer this question. Come and join us for an exploration of this resource: learn how to use the tools and information and begin your journey toward creating the infrastructure that will carry you forward in your quest for quality excellence.

Pre-Requisite: None

Who Attends: Supervisor

Choose ONE of the following training sessions

Date	Location
November 4, 2010 1:00 - 2:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Silvercreek Room
November 9, 2010 1:00 - 2:30 pm	THRC, 410 Bronte St S, Milton, Burns Room
November 24, 2010 10:00 - 11:30 am	THRC, 410 Bronte St S, Milton, Boehmer Room

Deadline for Registration: Two weeks before session

Level I

Quality Inclusive Education



The Quality Inclusive Education (QIE) Checklist session will provide you with an overview of the Early Childhood Resource Teacher Network of Ontario's (ECRTNO) tool - Checklist for Quality Inclusive Education including an introduction to the tool, its purpose, and information on how to administer in your own program. Units examined from the checklist will be: "Policies and Procedures" and "Professional Development".

Pre-Requisite: Introduction to Quality First

Who Attends: Supervisor and Centre Mentor(s)

Choose ONE of the following training sessions

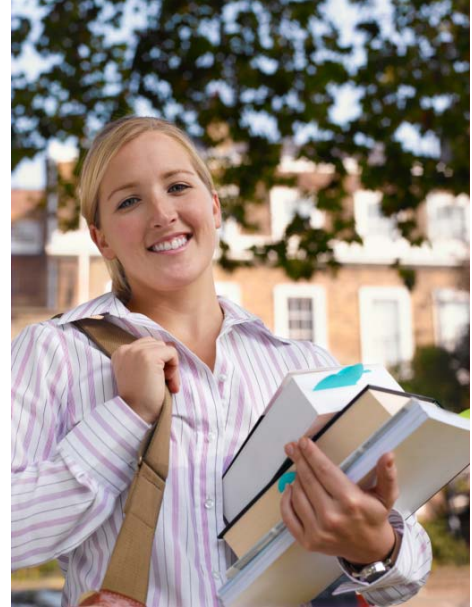
Date	Location
March 1, 2011 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
March 7, 2011 2:00 - 4:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
March 9, 2011 5:30 - 7:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
March 16, 2011 6:30 - 8:30 pm	Peekaboo, 1120 Maple Avenue, Milton
March 22, 2011 6:30 - 8:30 pm	Childventures Early Learning Academy 2180 Itabashi Way, Burlington, Boardroom
March 24, 2011 2:00 - 4:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
March 29, 2011 2:00 - 4:00 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
April 4, 2011 10:00 am - 12:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom
April 4, 2011 5:00 - 7:00 pm	THRC, 410 Bronte St S, Milton, THRC Boardroom

Level I

College Series - Part One

Providing Quality Support for ECE Students

This workshop will discuss the understanding of the ECE students' basic expectations and goals. It will empower Early Childhood Educators to provide quality learning environments and experiences for students who are preparing to become ECEs'. Participants will learn how to support and guide ECE students in a way that promotes student learning. We will discuss the community resources/ professional associations available, their importance and how to access them.



Pre-Requisite: Introduction to Quality First

Who Attends: Supervisor and 1/3 of staff

Choose ONE of the following training sessions

Date	Location
September 28, 2010 4:30 - 6:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
October 6, 2010 6:30 - 8:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville South Auditorium

Deadline for Registration: Two weeks before session

Level I and III

Supervisor's Connection

Child Care Centre Supervisors wear many hats in their role. The Supervisors' Connection provides an opportunity to connect with other supervisors and talk about resources and supports that will assist them in their roles.

Pre-Requisite: None

Who Attends: Supervisor **and/or** Centre Mentor



Refer to the THRC Professional Development Calendar or www.thrc.ca for dates and locations throughout the year

Level III

Occupational Standards

“Occupational standards describe what a person in a particular occupation must know and be able to do to be considered “capable” in the occupation. In general, “capable” means that a person has the level of skills and knowledge required to do a job safely and properly.”
(Occupational Standards for Administrators, 2006)

An overview of the Occupational Standards will be provided through interactive discussions followed by a hands on exploration of the Halton-based supporting document.

Pre-Requisite: Supervisor’s Guidebook

Who Attends: Supervisor **and** Centre Mentor(s)



Choose ONE of the following training sessions

Date	Location
October 13, 2010 9:30 - 11:00 am	THRC, 410 Bronte St S, Milton, THRC Boardroom
October 25, 2010 1:30 - 3:00 pm	690 Dorval Drive, Oakville 5th Floor, Morden/Oakville Room
November 25, 2010 9:30 - 11:00 am	690 Dorval Drive, Oakville 5th Floor, Morden/Oakville Room

Deadline for Registration: Two weeks before session

Level III

Coaching Network

Connect with others who are working to implement a coaching culture in their early childhood settings. Participate in a valuable source of support for learning and growth. In this formal network meeting, there is an individual who facilitates the discussion among participants. There could be any combination of the following as a source of the discussion:

- A chosen topic for the meeting i.e. motivating staff. The topics would be reflective of the interest/topic areas documented within the planning session.
- A chosen process i.e. observe and discuss video, discuss an article that was read
- An open discussion between individuals with a facilitator on any professional areas of interest amongst participants

Pre-Requisite: Achieving Quality Outcomes through Coaching Partnerships

Progressive Level III: Supervisor **and/or** Centre Mentor(s)

Choose ONE of the following training sessions

Date	Location
June 2, 2010 2:00 - 3:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
August 4, 2010 2:00 - 3:30 pm	THRC, 410 Bronte St S, Milton, Boehmer Room
October 5, 2010 2:00 - 3:30 pm	Halton Regional Centre, 1151 Bronte Rd, Oakville Glenorchy/Dakota Room
December 9, 2010 2:00 - 3:30 pm	THRC, 410 Bronte St S, Milton, Boehmer Room

Registration Form

Complete the form below and return to THRC along with payment as required.
 Send one form for each Professional Development you are registering for.

Centre Name: _____

Supervisor Name: _____

Centre Mentor Name: _____

Contact Phone: _____

Email Address: _____

Professional Development Name: _____

Date of Professional Development: _____

Location: _____

Room	Name Of Participant

If the program is not currently participating in Quality First a fee of \$10.00 per session is required. Payment must accompany registration. Make cheques payable to Milton Community Resource Centre. **If payment is not required, please email your registration information to info@thrc.ca or fax to 905-876-1273**

Training Session Cancellation Policy: If a workshop is cancelled for any reason, registrants will be contacted by or before 1:00 pm that day via email, or by phone if no email address is provided. For this reason, you must register for sessions with your contact information.

Contact Information

For Quality First Inquiries: Tina Santonato Project Coordinator 905-875-4600 x 104 qualityfirst@thrc.ca	For Registration: The Halton Resource Connection 410 Bronte Street S, Milton, ON L9T 0H8 905-875-4600 x 101 info@thrc.ca	For Volunteer Inquiries: Petra Samson Volunteer Coordinator petras@thrc.ca Erin McAdam 905-875-4600 x 141
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About Quality First...



As of May 2010, Halton has over 6500 children benefiting from Quality First!

For a full list of programs putting Quality First for children and families visit www.thrc.ca/qualityfirst

